

SMART

OBJECTIVES

S

PECIFIC

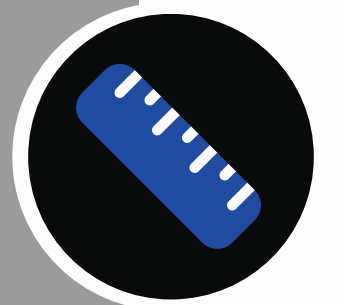
Plan effectively with specific targets in mind.



M

EASUREABLE

Track your progress and reevaluate along the way.



A

TTAINABLE

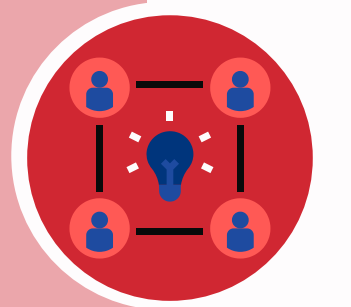
Set realistic goals that are challenging but achievable.



R

ELEVANT

Ensure the goal serves a relevant purpose.



T

IME

Specify a deadline, monitor progress and reevaluate.



Objective:

SPECIFIC

MEASURABLE

ATTAINABLE

RELEVANT

TIME

Survey Questions

Good Examples



Which of these options would you most be interested in?

Do you agree or disagree that the ecological situation in the village could be improved?

On a scale from one to five, rate your comfort level with new technology.

Bad Examples

Would you be interested in a sports club or an ecology club?

How interesting is our idea?





Where do you enjoy exercising?

Why are these bad questions?



Write example questions below!



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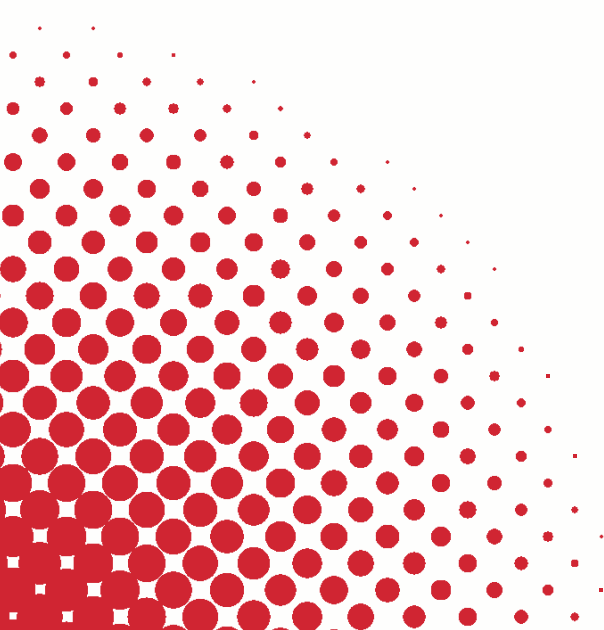
Now switch papers with your neighbor



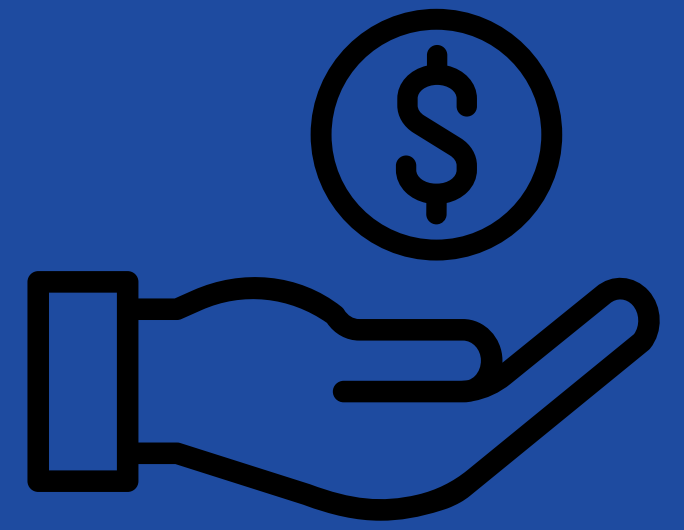
What do you notice about their questions?

What did you like?

What could be improved?



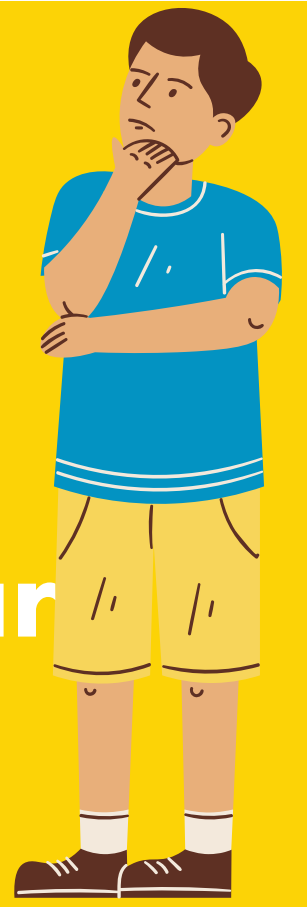
Budget



If an organization gave you 5,000 euro for your project idea, how would you budget it?

A large, empty white rectangular area intended for writing the budget plan.

Impact



What would be your dream impact for your grant project? What is a realistic goal for your project?

A large, empty white rectangular area intended for writing answers to the questions above.

Sustainability

What are the steps you plan on taking to ensure the continuation of your project?

MONITORING



**INDICAT
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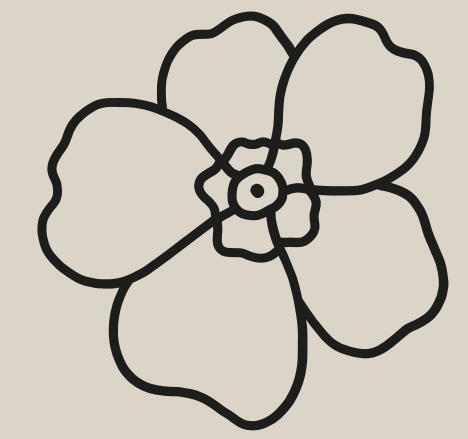
RISKS

**MITIGATI
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**ASSUMP
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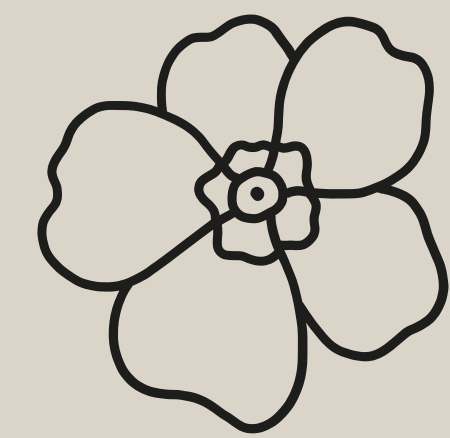
DATA

A SIMPLE MONITORING PLAN



Task	How will the task be monitored?	Who will monitor each task?	When will the monitoring be done?	Who needs to be informed of the progress?	Was the task accomplished ?	Was the task completed on time? If not, when was it?

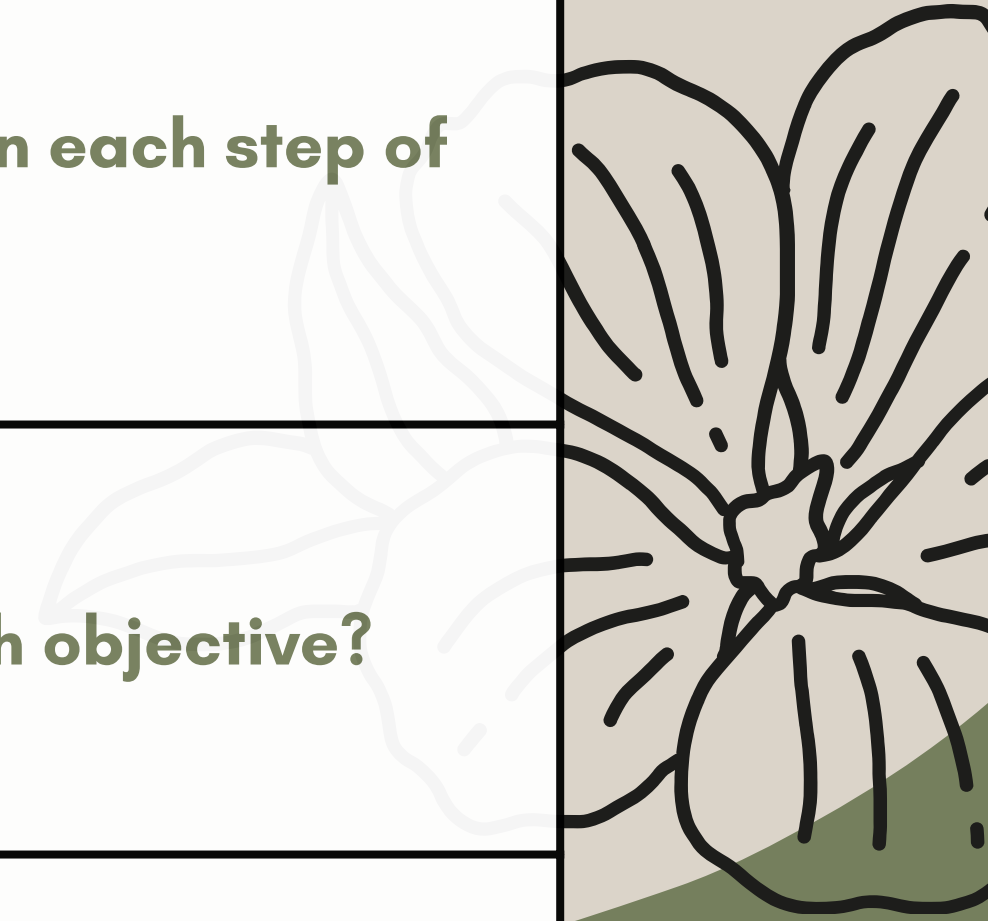




A SIMPLE EVALUATION

Objective	Indicators of Success	Key Questions	Information Sources	Information Collection Methods

Notes :



Objective	What is the thing you want to accomplish on each step of the journey?
Indicators of Success	What results are we looking for with each objective?
Key Questions	What kind of results do you imagine you would get from each completed objective?
Information Sources	Where can you find information to help you accomplish your objectives?
Information Collection Methods	How will you collect the information about your successes or failures in meeting your objectives?

